

CITY OF SURPRISE
QUALITY OF LIFE COMMISSION
City Hall – Council Overflow Room
16000 North Civic Center Plaza
Surprise, AZ 85374

April 14, 2011

REGULAR MEETING MINUTES

Chair Forster called the Quality of Life Commission Meeting to order at 6:00 p.m. at the City of Surprise City Hall, Council Overflow Room, 16000 North Civic Center Plaza, Surprise, Arizona 85374.

MEMBERS PRESENT

In attendance with Chair Paula Forster were Vice Chair Chet Chetkauskas and Commissioners Ken Christoffersen, Janet Frost, and Richard Perry. Commissioners Debra Allen-Norum, Nicholas Roberts, and Wayne Tuttle were absent.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Director Jeff Mihelich reported that the Green Fair was cancelled due to inclement weather; however, the spay and neuter clinic stayed open due to the scheduled appointments that were made. There were 35 animals that were spayed or neutered that day.

CALL TO THE PUBLIC

Chair Forster opened the call to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Forster closed the call to the public.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1 – New Commissioner Oath of Office**

Deputy City Clerk Linda Stevens administered the ceremonial oath of office to the new Quality of Life Commissioner Richard Perry.

- **Item 2 – Consideration and Action – Nomination and Selection of the Quality of Life Commission Chair.**

Director Mihelich led the commission through the nomination process for the Quality of Life Chair.

Commissioner Chetkauskas nominated Paula Forster.

No other nominations were made.

Commissioner Christoffersen made a motion to elect Paula Forster to the position of Chair for the Quality of Life Commission. Commissioner Frost seconded the motion. The motion passed with a vote of 5 ayes, 3 absent (Tuttle, Roberts, Allen-Norum) and 1 vacancy.

- **Item 3 – Consideration and Action – Nomination and Selection of the Quality of Life Commission Vice Chair.**

Director Mihelich led the commission through the nomination process for the Quality of Life Vice Chair.

Commissioner Christoffersen nominated Chet Chetkauskas for Vice Chair.

No other nominations were made.

Commissioner Frost made a motion to elect Chet Chetkauskas to the position of Vice Chair for the Quality of Life Commission. Commissioner Perry seconded the motion. The motion passed with a vote of 5 ayes, 3 absent (Tuttle, Roberts, Allen-Norum) and 1 vacancy.

- **Item 4: - February 23, 2011 Community Development Block Grant (CDBG) Commission Minutes**

Chair Forster requested that the CDBG minutes be continued to another meeting until a commissioner from the previous board is present.

Commissioner Frost made a motion to continue the **February 23, 2011 CDBG Commission minutes to the May 12, 2011 Quality of Life Commission Meeting.** Vice Chair Chetkauskas seconded the motion. The motion passed with a vote of 5 ayes, 3 absent (Tuttle, Roberts, Allen-Norum) and 1 vacancy.

- **Item 5: - March 10, 2011 Quality of Life Commission Minutes**

Vice Chair Chetkauskas made a motion to approve the **March 10, 2011 Quality of Life Commission minutes.** Commissioner Frost seconded the motion. The motion passed with a vote of 5 ayes, 3 absent (Tuttle, Roberts, Allen-Norum) and 1 vacancy.

- **Item 6: - Consideration and Action – Quality of Life 2011 Work Program**

Director Mihelich reviewed the work program with the Commission.

Chair Forster requested an update regarding the CDBG Sidewalk Project in the OTS be added to the work program. The item was added to September.

Vice Chair Chetkauskas questioned recessing in July with such a full schedule and suggested the Commission hold a meeting. Director Mihelich stated that the verbiage can be changed to 'meet if necessary'.

Vice Chair Chetkauskas made a motion to approve the **Quality of Life 2011 Work Program, as amended**. Commissioner Christoffersen seconded the motion. The motion passed with a vote of 5 ayes, 3 absent (Tuttle, Roberts, Allen-Norum) and 1 vacancy.

- **Item 7: - Discussion Only – Code Enforcement Update**

Assistant Community and Economic Development Director Chris Boyd presented an update on the Code Enforcement Division with the Commission.

In response to Vice Chair Chetkauskas, Assistant Director Boyd stated that temporary signs such as, garage sale signs, are prohibited and are picked up when seen.

Vice Chair Chetkauskas commended the work of Code Enforcement personnel and often sees the city vehicles out in the neighborhood.

In response to Commissioner Perry, Assistant Director Boyd stated that cases are opened the same day the complaint is received and initial inspections are scheduled for the following business day.

In response to Chair Forster, Assistant Director Boyd stated that code enforcement can be dangerous; however, staff discusses the dangers on a regular basis and understands that back up should be called if they ever feel uncomfortable in a situation.

OTHER BUSINESS

Chair Forster requests that each of the commissioners save the minutes from the February 23 CDBG Commission Meeting and bring them to the next meeting so that the city can save on printing costs.

ADJOURNMENT

Hearing no further business, Chair Forster adjourned the Quality of Life Commission meeting, Thursday, April 14, 2011, at 7: 17 p.m.

STAFF PRESENT

Community & Economic Development Director Jeff Mihelich, Community & Economic Development Assistant Director Chris Boyd, and Quality of Life Commission Secretary Deb Perry.

COUNCIL MEMBERS PRESENT: None

Jeffrey J. Mihelich, Director
Community & Economic Development

Paula Forster, Chair
Quality of Life Commission